

Article I – Membership, Dues, Expenses

Section 1 Membership

Members of this Conference shall also be members of the Community College League of California and shall include the following member colleges:

American River College
Cosumnes River College
Diablo Valley College
Modesto Junior College
Sacramento City College
San Joaquin Delta College
Santa Rosa Junior College
Sierra College

Section 2 Request for admission to membership requires:

- A. Written application to the Conference Commissioner and notice of such an application to the Conference Assembly thirty-days (30) in advance of the meeting at which time the application is to be considered.
- B. Appearance of an authorized representative of the applicant college at the above meeting.
- C. A College may become a member of an established conference by receiving a majority vote of the college presidents, or his / her designee, of the current member colleges of the conference.
- D. A successful application for admission to the conference shall become effective on July 1 of the following year.

Section 3 Changing conference membership requires the following procedures:

- A. Prior to the first Friday in April, the college president shall make known the college's intent to appeal for a conference membership change in writing and include a completed Form M, Conference Membership Change. The paper work should be sent to the college presidents of the conference it wishes to leave, the college presidents of the conference it wishes to enter, to the State Executive Director and to the two (2) conference commissioners.
- B. The written appeal and the Form M must address but not be limited to the college athletic program philosophy, the financial impact of the change, geographical considerations, sport program offerings for men and women, and the reason for the change.
- C. Prior to the second Friday in May, the conferences affected by the college appeal shall respond in writing to the college president and to the State Executive Director. The conference response should address the issues stated in Section 3.B.

- D. When conferences vote on conference membership there shall be one (1) vote per college cast by each conference president or his / her designee.
- E. The conference responses shall be reported to the State Executive Director.
- F. The State Executive Director will place the item on the CCCAA Management Council agenda for consideration at the fall or spring meeting.
- G. The Management Council shall send forward its recommendation to the COA Board for action at the same or following meeting.
- H. All financial obligations to the college's current conference must be satisfied before becoming eligible to join a new conference.
- I. Any active sanctions of the college shall be carried with them to the new conference.
- J. If approved by the COA Board, the change shall take place July 1 of the following year.

Section 4 Reinstatement of a Suspended College

- A. Member colleges are subject to suspension from the Big 8 Conference
- B. The conference shall have the power to suspend a member college for sufficient cause by a two-thirds (2/3) majority vote of the conference assembly.
- C. The conference assembly shall prescribe the duration, terms and conditions of the suspension.
- D. Any member college that has been suspended from the conference for sufficient cause may be readmitted to membership as provided in Article I, Section 2 of the Bylaws.

Section 5 Dues

- A. Equal assessments (dues) of each member college shall be established at the Spring conference meeting. The dues shall be an amount necessary to conduct the operation of the conference for the ensuing year. This assessment shall be approved by a two-thirds (2/3) affirmative vote of the conference assembly. Members fielding two sports or less per year will be assessed at 50% of the annual dues.

Section 6 Payment of Dues

- A. Annual dues must be paid by October 15 of the current academic year. The postmark on the mailing envelope will be used to determine time of payment. Any college who was a member in good standing the previous year, but whose dues are not paid by October 15 will lose all voting privileges until such time the dues are received by the conference commissioner. Any balance of dues remaining shall be maintained in the conference treasury and will be used as budgetary considerations warrant.

Section 7 Expenses

- A. Expenses incurred by the conference commissioner and / or representatives shall be paid by the conference when presented through the annual proposed budget or approved by the conference assembly at a scheduled meeting.

Section 8 Fiscal Year

- A. The fiscal year for the conference shall be from July 1 through June 30.

Article II – Representation: Powers, Duties & Proxies

Section 1 Representation

- A. The **conference assembly** shall be made up of twenty-one (21) members. Each member college shall be entitled to three (3) voting representatives named and certified by the chief executive officer of the college.
1. The college chief executive officer or his / her designee, herein after called the **administrative representative**.
 2. A member of the women's athletic staff who represents the women's program, herein after called the **women's representative**.
 3. A member of the men's athletic staff who represents the men's program, herein after called the **men's representative**.
- B. In case an official representative can not attend a scheduled meeting, a substitute representative shall have full power to act on that individuals' behalf, provided a letter from the chief executive officer is presented to the conference commissioner prior to said meeting.

Section 2 Powers and Duties

- A. The conference assembly shall have jurisdiction in all matters relating to the purposes of the conference.

Section 3 Voting

- A. Each member college is entitled to a maximum of three (3) votes, one for each certified representative.

Section 4 Hosted Colleges

- A. Each hosted college is entitled to all the voting rights of a member college **only** within that sport in which the college is hosted.

Section 5 CCCAA Input

- A. The CCCAA periodically request input from the member colleges dealing with proposed legislation. Each member college may vote on any item when input has been requested by the CCCAA.

Article III – Meetings, Agendas, Quorum & Legislation

Section 1 Regular Meetings

- A. Conference meetings will be held prior to the CCCAA meeting in the Fall and Spring.

Section 2 Special Meetings

- A. Special meetings may be called by the president of the conference and / or commissioner when deemed necessary, or upon the request of a majority of conference colleges.

- Section 3 Conduct of Meetings
- A. All conference meetings shall be conducted under “Roberts Rules of Order, Newly Revised”. The president of the conference and the commissioner shall develop reasonable time limits for all agenda items.
 - B. Each of the member college’s three voting representatives is entitled to vote on all issues.
- Section 4 Note of Meetings – Agenda
- A. The conference assembly is to be notified well in advance of the conference meeting dates. Agenda items must be forwarded to the commissioner three (3) weeks in advance of each meeting.
 - B. Agendas will be mailed to the conference assembly at least one (1) week prior to any scheduled meeting.
- Section 5 Quorum
- A. The presence of two-thirds (2/3) of the member colleges (see Article 1, Section 1) shall constitute a quorum for the transaction of official business. Action by such a quorum shall be as valid as action taken with all members of the conference assembly present.
- Section 6 Legislation Effective Date
- A. Measures passed by the conference assembly at any meeting shall become effective the following July 1st unless specifically noted.

Article IV – Officers: Term of Office & Duties

- Section 1 President
- A. This office of the conference president shall be elected for one year. The term of office shall be from July 1 to June 30.
 - 1. The office will be filled on a rotating basis by all Athletic Directors. The rotation will be based on the alphabetic listing of conference members as listed in Bylaw Article 1, Section 1. The president for 2007-2008 will be Gary Scott from San Joaquin Delta College.
 - B. The duties of the president shall be to:
 - 1. Preside at conference meetings;
 - 2. Appoint the sport administrative representatives, in conjunction with the commissioner;
 - 3. Appoint the sport chairperson, as elected by the coaches;
 - 4. Appoint committees, in conjunction with the commissioner, and identify chairpersons as necessary;
 - 5. Serve as a member of the executive board of the conference;
 - 6. Shall represent the conference at the CCCAA in the absence of the commissioner;
 - 7. Perform other functions as directed by the conference.

Section 2

Vice-President

- A. This office shall be elected for one year. The term of office shall be from July 1 – June 30.
 - 1. This office will be filled on a rotating basis by all Athletic Directors. The rotation will be based on the alphabetic listing of conference members as listed in Bylaw Article 1, Section 1. The vice-president for 2007-2008 will be the Steve Ward from Diablo Valley College.
- B. The duties of the vice-president shall be to:
 - 1. Preside in the absence of the president;
 - 2. Serve as chair of the Constitution Committee;
 - 3. Perform other functions as directed by the conference.

Section 3

Past-President

- A. The out-going president shall hold this office for one year. The term of office shall be from July 1 – June 30. The past president for 2007-2008 is Chris Hawken from Cosumnes River College.
- B. The duties of the past-president shall be to:
 - 1. Preside in the absence of the president or vice-president;
 - 2. Serve as parliamentarian at the conference meetings;
 - 3. Serve as a member of the executive board;
 - 4. Perform other functions as directed by the conference.

Section 4

Commissioner

- A. Shall be hired for a two-year term by the conference. The term of office shall be from July 1 – June 30.
- B. The duties of the commissioner shall be to:
 - 1. Responsible for the duties as stated in the State Athletic Constitution;
 - 2. Act as the conference secretary;
 - 3. Attend all meetings:
 - a) Conference;
 - b) CCCAA;
 - c) Conference appeals board;
 - d) If the commissioner can not attend said meetings, he / she shall contact the conference president to serve as a representative of the conference.
 - 4. Develop the conference budget in conjunction with the conference executive board:
 - a) A financial statement for the current year (July 1 – June 30) and the proposed budget for the following fiscal year shall be submitted at the spring meeting for conference consideration.
 - 5. Maintain eligibility records:
 - a) Receive and verify eligibility forms (Forms 1,3 and C) for accuracy and completeness;
 - b) Maintain files on completed eligibility forms (Forms 1,3 and C) as submitted by each colleges registrar or administrative representative;
 - c) Report all eligibility data to the CCCAA upon request;

- d) Review all forms and work with colleges to make corrections as required;
 - e) Collect final verification of participation lists (Form 3) from each college;
 - f) Distribute forms and process such forms on specified dates as directed by the conference;
6. Provide interpretations of the rules governing athletic contests, including:
 - a) State Athletic Constitution;
 - b) Conference Constitution and By-Laws;
 - c) CCCAA and Conference Sports Supplements;
 - d) Designated rule books;
 7. Impose disciplinary action, reprimand and / or probation as specified in Article VII, Sections 3 of these bylaws.
 8. Coordinate contest schedules:
 - a) Coordinate contest schedules with the sport administrative representative;
 9. Coordinate the appointment of and negotiate contracts with officials' organizations in conjunction with the appropriate sport chairperson and administrative representative.
 10. Prepare and update:
 - a) The sport offerings list;
 - b) Assembly representatives list;
 - c) Sports administrative representatives list;
 - d) Sport chairperson list;
 11. Issue conference passes to:
 - a) Each member college shall receive forty (40) passes per year. A different color will be used than the previous year;
 12. Perform other functions as directed by the conference.

Article V – Committees & Representatives

Section 1 Constitution and Procedure Committee

- A. A standing committee of the conference consisting of seven (7) members shall be appointed. It is recommended that committee appointments take into consideration gender equity concerns. The vice-president shall be the chair and the commissioner an ex-officio member of the committee.
- B. Appointed by the President at the fall meeting.
- C. For the purpose of implementing any constitutional change necessary as a result of a state or conference ruling.

Section 2 Conference Appeals Board

- A. The conference appeals board is a standing committee of the conference with a representative from each member college. The 7 representatives of this board will be the chief executive officer of each member institution or his / her designee. A minimum of five (5) eligible members must be available to hear a case.
- B. A member of the board is ineligible to rule on an appeal from his / her own college.

- C. The chair will be the past-president of the conference, which will serve a one-year term as an ex-officio non-voting member. The chair will preside over meetings and, when applicable, will forward recommendations to the conference assembly.
- D. The conference commissioner will record minutes / notes of conference appeals board meetings. Such meetings or notes shall be kept for the record.
- E. The function of the conference appeals board shall be to consider:
 - 1. Written appeals from recommendations of the conference commissioner;
 - 2. Conference matters referred to it by the conference commissioner;
 - 3. Appeals from eligible students, supported by the college president, where an administrative or clerical error is involved;
 - 4. Recommendations of the conference commissioner that modify, extend, waive or disregard any provisions of the State Athletic Constitution.
- F. A member college, a student of the member college, or employees of the member college have the right to appeal decisions rendered by the conference commissioner. Appeals shall be made to the conference appeals board in which the college, student, or employee of the college is a member. All such appeals must be submitted to the conference commissioner in writing and signed by the college president. Within three (3) working days, the conference commissioner shall inform the conference appeals board of the appeal of the conference commissioner's recommendation.
- G. Appeals directed to the conference appeals board must be made in writing and signed by the college president within **ten (10) working days** of receiving the conference commissioner's recommendation. After receiving an appeal, the conference appeals board shall review the appeal within ten (10) working days. If the conference appeals board deems an open appeals is necessary, the appellant shall have five (5) working days notice of the appeals.
- H. The conference appeals board may, at its discretion, declare a meeting closed, call for testimony from those it deems appropriate, and seek other information as necessary. The conference appeals board shall reach its decisions by a majority vote conducted by secret ballot. In case of a tie vote, the appeal is denied. The conference appeals board shall deliver its decision in writing. If the conference appeals board schedules an open appeal, the appellant shall have the right to:
 - 1. Appear and be heard;
 - 2. Present all relevant information, which may, at the discretion of the conference appeals board, include other persons' statements;
 - 3. Question any witnesses.
- I. The college or individual requesting an open appeals will bear all direct costs associated with convening the conference appeals board. An individual may appeal to the State Executive Director for consideration of a waiver of the open appeals costs. The individual must show just cause for the waiver.
- J. The conference appeals board shall have the right to take the following action:
 - 1. Grant or deny the appeal;
 - 2. Modify, reverse or ratify decisions of the conference commissioner where he / she has modified, waived, extended or disregarded the State Athletic Constitution;
 - 3. Invoke penalties for disciplinary action;
 - 4. Invite witnesses to attend the appeals, but the conference appeals board does not have legal recourse to mandate their attendance.

- K. The decision made by the conference appeals board shall be distributed in writing by the conference commissioner to the appealing party, its athletic director, college president and the State Executive Director.
- L. If the decision of the conference appeals board is to modify, extend or disregard any provision of the State Athletic Constitution that decision shall be forwarded through the State Executive Director's office to the appropriate Appeals Board for modification, reversal, or ratification.
- M. No additional eligibility shall be granted to a student athlete until the conference appeals board's decision is modified, reversed or ratified by the appropriate Appeals Board. A student athlete shall not be allowed to participate in intercollegiate competition until the Appeals Board issues its ruling.
- N. Decisions of the conference appeals board are final unless appealed to the State Executive Director or the appropriate State Appeals Board.

Section 3 Budget Committee

- A. A standing committee of the conference comprised of the executive board.
- B. A financial statement for the current year and the proposed budget for the next fiscal year shall be developed by the commissioner and submitted at the spring meeting for conference consideration and approval.

Section 4 Gender Equity Committee

- A. The Gender Equity Committee will ensure that gender equity issues are reviewed and are equitable at the conference level. The goal of the committee is to provide an athletic environment in the conference that is equitable in athletic opportunities, benefits and resources for all student athletes. It is recommended that committee appointments take into consideration gender equity concerns.
- B. The objectives for review by the committee shall be:
 1. To review components of awards, officiating, competition, game and meet management and sport supplements for areas of inequitable treatment;
 2. To be the responsible conference committee for responding to the specific concerns of gender equity as requested by the conference membership and maintain awareness and sensitivity among conference members regarding gender equity issues.

Section 5 Executive Board

- A. A standing committee of the conference comprised of the conference commissioner, the conference president, the conference vice-president and the past-president of the conference.
- B. The duties of the executive board are to serve as the budget committee, the commissioner's evaluation committee and perform other functions as directed by the conference.

Section 6 Sport Administrative Representative

- A. Appointed by the president, in consultation with the conference commissioner, from among the conference assembly *athletic directors*.
- B. The duties of the sports administrative representative shall be to:
 1. Set coaches meeting dates in conjunction with the sports chairperson;

2. Attend all such meetings for the purpose of developing a conference schedule, outlining procedures to be recommended to the conference for consideration, facilitating the development and modification of the sport supplement, report all-conference selections and MVP information to the conference commissioner.
- C. Present conference contest schedules and sports supplements at the appropriate conference meeting for approval. Fall sport schedules and supplements should be presented at the regular spring meeting. Spring sport schedules and supplements should be presented at the regular fall meeting.
- D. Maintain records of league standings and all other matters pertaining to each sport.
- E. Submit a year-end report to the conference commissioner no later than two weeks after the State Championship for that specific sport.

Section 7 Sport Chairperson

- A. Elected from among the respective coaches of each men's and women's sport for an appropriate term starting July 1st.
- B. The duties of the sports chairperson shall be to:
 1. Establish coaches meeting dates in conjunction with the sports administrative representative. The end of season meeting of the conference coaches shall take place immediately after the completion of conference play.
 2. Attend and chair all said coaches meetings for the purpose of developing a conference schedule, outlining procedures to be recommended to the conference for consideration, developing and modifying the sport supplement, and selecting all-conference and MVP recipients.
 3. Compile a master contest schedule and sports supplement to be forwarded to the sports administrative representative for presentation at the appropriate conference meeting.
 4. Collect league standings, and other relevant information, and communicate them to fellow coaches and the sport administrative representative on a minimum of once per week.

Article VI - Eligibility

Section 1 General Guidelines

- A. Conference colleges will recognize and abide by both the rules established in the State Athletic Constitution and by all decisions of the CCCCAA and the Community College League of California.

Section 2 Eligibility

- A. To be eligible for participation in all practice and conference contests all student athletes must be registered in classes according to the requirements set forth in the State Athletic Constitution and the conference by-laws.
- B. Eligibility Forms (Form 1,3 and C) are to be sent to the conference commissioner's office postmarked prior to the first contest.
- C. An ineligible player is defined as one who has not completed all the requirements of the State Athletic Constitution and conference by-laws.

1. Any college that allows an ineligible player to participate in a contest, whether team or individual shall forfeit the contest and / or are subject to disciplinary action by the conference commissioner. Such disciplinary action may include sanctions as described in Article 7.4.3 of the State Athletic Constitution.
2. During the season of competition, all member colleges shall check the eligibility status of student athletes at a minimum of once per week. As per CCCAA requirements, each student-athlete must meet eligibility requirements before competing in any contest.

Article VII – General Policies & Regulations

Section 1

Sports Schedules

- A. Conference contest schedules for all sports programs sponsored by the Big 8 Conference shall be officially adopted by an affirmative vote of the conference assembly before the competition is recognized as a Big 8 Conference activity. The sport administrative representative at the spring conference meeting shall present fall semester contest schedules for approval to the conference assembly. The sport administrative representative at the fall conference meeting shall present spring semester conference schedules for approval to the conference assembly.
- B. The sport chairperson is directed to develop master schedules to reflect the date, time, opponents and location of all conference contests. The time of contests should be consistent within a sport from college to college. Criteria for justifying conference contest schedules are:
 1. Student athlete class attendance;
 2. Availability and use of facilities;
 3. Availability of transportation;
 4. Availability of officials;
 5. Minimizing travel costs
- C. Each college will send one (1) copy of the final published schedule (including practice games and tournaments prior to the first scheduled conference contest) of each sport to the conference commissioner, the athletic director of each conference college that sponsors that sport, the appropriate coach of each conference college that sponsors that sport and the appropriate statistical service.
- D. Procedures for changing scheduled conference contests:
 1. The athletic director at each college involved shall be notified and must approve the change, and the coaches involved must be notified of the change by their respective athletic directors;
 2. The commissioner must be notified of the change and given the rationale for that change. The commissioner will approve or disapprove the change.
 3. The athletic director at the school requesting the change will then notify the rest of the conference athletic directors who sponsor that sport of the change.
 4. If approval from the commissioner is not obtained for other than **“emergency situations” (see below)** all colleges involved in the change of date will forfeit that game, meet or match.

- E. Procedures for arranging conference contest make-ups:
 - 1. The coach of the host college must obtain approval of the athletic director, or his / her designee, prior to declaring postponement of the contest;
 - 2. Each sport shall establish specific guidelines for when contests are to be made up (see Sport Supplement);
 - 3. The athletic director, or his / her designee, should apply the following criteria for an **“emergency situation”** before approving a request for postponement:
 - a) Facility conditions that render a field, courts or area unplayable due to weather or facility shut down issues such as lack of power, heat, water, a leaking roof, etc.
 - b) Transportation involving hazardous travel due to weather, road conditions or vehicle breakdown;
 - c) Other situations, such as but not limited to, a health hazard declared by a local health or pollution agency, failure of officials to appear, and / or an emergency declared by the local Board of Trustees.
- F. Procedure for forfeit of conference contest:
 - 1. Forfeit is defined as the failure of a team or individuals to appear for a scheduled game, meet or match;
 - 2. The athletic director, or his / her designee, must contact the conference commissioner for approval of the forfeiture of the contest;
 - 3. If prior approval of the commissioner is not obtained, the forfeiting college may forfeit all games, meets and matches for the season and *may* be placed on probation in that sport the following year;
 - 4. If a college does not follow the approved procedure for making up a postponed conference contest, that college, or colleges, may forfeit all contests for the season and may be placed on probation in that sport for the following year as determined by the commissioner;
 - 5. All forfeited games shall count as games played. If a college starts a season of competition and finds it impossible to complete their entire schedule, it must forfeit all contests, those already played and those remaining on the schedule;
 - 6. Any college represented by a player who has been ruled ineligible shall forfeit all games in which that player participated.
 - 7. The Athletic Director of the forfeiting school must report a conference forfeit to the Conference Commissioner and Administrative Representative with in 48 hours of the scheduled contest.
- G. Unfinished games (See appropriate Sport Supplement)

Section 2

Sport Supplements

- A. Supplements shall be prepared according to the format described in the appendix of this document.
- B. If there are no changes in content, a sport supplement may be used for more than one year.
- C. Should there be any changes to the sport supplement, then the supplement must be approved at the appropriate conference meeting. The sport administrative representative at the spring conference meeting shall present fall semester sport supplements for approval to the conference assembly. The sport administrative

representative at the fall conference meeting shall present spring semester sport supplements for approval to the conference assembly.

Section 3 Disciplinary Action

- A. The conference commissioner shall impose appropriate penalties against any student athlete, administrator, college personnel, agent or coach who violates any section of the State Athletic Constitution or Big 8 Conference Constitution and By-Laws. The falsification of records and / or statements, the withholding of information that affects athletic eligibility, violations of recruiting and other actions contrary to the State Athletic Constitution or Big 8 Conference Constitution and By-Laws, shall be considered as violations and subject to disciplinary action.
- B. Disciplinary action may take the form of forfeiture of games or contests where ineligible players have competed, suspension of student athletes for a number of contests, one (1) semester, one (1) year, or indefinitely and administrative action for personnel who violate the State Athletic Constitution and Big 8 Conference Constitution and By-Laws.
- C. The conference commissioner may place member colleges on probation and make recommendations to ensure further violations do not occur.
- D. Any college on probation, in a particular sport, may participate in a conference schedule for that sport, but may not be eligible for a Big 8 Conference Championship in that sport and may not be allowed to participate in conference, regional or state championship play beyond conference competition.

Section 4 Suspension

- A. See Page 4 Article I, Section 4 A-D of the conference bylaws.

Section 5 Protests

- A. Any protest shall be made verbally to the opposing coach and officials at the time of the protest and then be followed up in writing within two (2) working days.
- B. The written protest shall be sent to the conference commissioner. The head coach and athletic director of the protesting member college shall sign written protests.
- C. The conference commissioner will collect all relevant data from the involved parties and rule on the protest.
- D. The conference commissioner may appoint a committee of no more than (3) three members to rule on the protest with the conference commissioner acting as a chairperson. The committee shall be composed of individuals with expertise in the rules of the sport in question. Committee members shall not be affiliated with the member colleges involved in the protest.

Section 6 Championships and Awards

- A. The conference championship team(s) is to be awarded a trophy. The trophy will be a wooded picture frame in which the team picture can be placed. The wooded frame will also have a small statuette on it that depicts the sport for which the trophy was awarded.

- B. Certain sports may select student athletes for first team and / or second team honors. **There will be no conference honorable mention awards.**
- C. Sports may select a most valuable player (MVP). If they do so, the most valuable player must be part of the all-conference team. No co-most valuable player's are allowed. Most valuable players will receive a separate plaque.
- D. All-conference certificates will be awarded to first, second and third place finishers in the individual sports of Swimming & Diving and Track & Field. In relay events involving Swimming & Diving and Track & Field, only first place finishers will receive certificates.
- E. The number of all-conference awards per sport (per division when applicable) may be as follows:
- | | |
|--------------------|---|
| Baseball: | 26 all-conference awards, 2 MVP (1 player and 1 pitcher) |
| Basketball (M): | 10 all-conference awards, 1 MVP |
| Basketball (W): | 10 all-conference awards, 1 MVP |
| Cross Country (M): | First 10 finishers in conference meet, 1 MVP |
| Cross Country (W): | First 10 finishers in conference meet, 1 MVP |
| Golf (M): | 10 all-conference awards, 1 MVP |
| Golf (W): | 10 all-conference awards, 1 MVP |
| Soccer (M): | 22 all-conference awards, 2 MVP (1 offense and 1 defense) |
| Soccer (W): | 22 all-conference awards, 2 MVP (1 offense and 1 defense) |
| Softball: | 26 all-conference awards, 2 MVP (1 player and 1 pitcher) |
| Swim & Dive (M) | 65 certificates, 2 MVP (1 swimmer and 1 diver) |
| Swim & Dive (W) | 65 certificates, 2 MVP (1 swimmer and 1 diver) |
| Tennis (M) | 12 certificates (process in supplement), 3 MVP |
| Tennis (W) | 12 certificates (process in supplement), 3 MVP |
| Track & Field (M) | 68 certificates, 2 MVP (1 "track" and 1 "field") |
| Track & Field (W) | 68 certificates, 2 MVP (1 "track" and 1 "field") |
| Volleyball | 12 certificates, 1 MVP |
| Water Polo (M) | 14 certificates (at least 1 must be a goalie), 1 MVP |
| Water Polo (W) | 14 certificates (at least 1 must be a goalie), 1 MVP |
| Wrestling | 20 certificates, 1 MVP |
- F. Conference academic awards shall be granted to student athletes who have completed their second year of participation in the same sport and who have a cumulative 3.0 grade point average from their first participation. This shall include transfer work done since first participation. The athletic director from the member college whose student athlete(s) is receiving the award (s) shall submit to the conference commissioner a list, by sport including GPA, for the fall and spring semesters of student athlete(s) that meet the above criteria and forward this information to the administrative representative of that particular sport after final grades are posted.
- G. All conference and academic awards are available for down loading from the internet. It is the responsibility of the member college to create and distribute certificates for their selected student-athletes.

Section 7 Adding and Dropping Sports

- A. When a college decides to add and / or drop a sport it must notify in writing the commissioner, sport administrative representative and athletic directors that sponsor the sport in a timely manner. A timely manner is defined for spring sports as providing notification by September 1st and for fall sports providing notification by February 1st. Colleges adding sports after these deadlines may not be guaranteed a full conference schedule and / or participation in the conference championships.
- B. When a college decides to drop a sport, whether it is before or during the season ,it is a serous matter. Before the sport is reinstated by the conference, a college administrator must address the conference assembly and explain why the sport was dropped and what circumstances are permitting the college to reinstate the sport.
- C. If a member college drops a sport, they must complete and submit a Form 6 to the conference commissioner and provide a copy to the State Executive Director's office.

Article VIII – Contest Management

Section 1 Supervision

- A. Each host college shall be responsible for providing adequate supervision and security at all athletic events under their jurisdiction. It is recommended that the supervisor not be involved with specific game management jobs (e.g., coach, trainer, announcer, timer, etc.)
- B. The host college administrative designee is charged with monitoring student athlete and public conduct at athletic contests. The administrative designee is to control the contest atmosphere to assure a fair and competitive situation. They should be concerned with disruptive noise making devices, projectiles, belligerent or disruptive comments or inappropriate behavior by individuals in attendance.
- C. It is recommended that the supervisor introduce himself / herself to the game officials and visiting coaches prior to the start of the contest. An attempt should be made to respond to any questions or concerns that may surface. In addition he / she should assist with general game management, crowd control and supervision of teams.

Section 2 Conditions

- A. If the playing conditions are so unsatisfactory that there is a question as to whether or not the contest should be played, home management will make the decision.
- B. In the event that a natural disaster occurs during a scheduled contest all teams are expected to follow the host college's emergency plan and evacuation procedures. If the contest can not be continued, it will be re-scheduled as a make-up according to the guidelines of Article VII.1.E and the appropriate sports supplement.

Section 3 Pre-Game / Half-time Activities

- A. The host college's administrative designee must approve pre-game or half-time activities. It will be the host college's responsibility to coordinate these activities with the responsible representatives from both colleges.

Article IX - Decorum

Section 1 General

- A. Proper decorum, including playing within the rules, showing good sportsmanship, treating players, coaches, officials and fans with respect, and conducting all activities with “class” and professionalism, is the responsibility of all participants of both the host and visiting colleges. **Decorum at California community college events is the responsibility of all participants.** Decorum rules apply to all conference and non-conference contests. Individual sport supplements may be more strict, but not more lenient, than the decorum rules listed in this section.

Section 2 Definitions

- A. For the purpose of this policy, the following definitions apply:
1. **Participant:** A participant is a player, coach, team member, team attendant, official, and / or college staff member.
 2. **Disqualification:** Disqualification is removal from an event for an accumulation of personal or technical fouls, yellow cards, etc., and is not under jurisdiction of this policy. The conference commissioner has final jurisdiction in determining whether a participant was disqualified or ejected.
 3. **Ejection:** Ejection is defined as the immediate removal from further participation in an event as a result of abusive verbal or physical behavior.
 4. **Verbal or Abusive Behavior:** Verbal or abusive behavior is defined as, but not limited to, unsportsmanlike tactics, such as using profanity, vulgarity, taunting, ridiculing, pointing a finger, making obscene gestures, throwing gang signs, baiting of opponents, or inciting undesirable crowd reactions which results in ejection.
 5. **Physical Abuse:** Physical abuse is defined as any physical act that results in ejection.
 6. **Event:** An event is defined as the time a visiting team or participant arrives at the site until the time the visiting team or participant leaves the site.
- B. Where official playing rules and state decorum rules differ, the most stringent rules shall be enforced.

Section 3 Punishment for Ejection

- A. **First Offense:** In addition to immediate ejection from the contest, the individual shall be suspended from the following game, meet or match.
- B. **Second Offense (Same Individual):** In addition to immediate ejection from the contest, the individual shall be suspended from all remaining contests including post-conference competition (minimum of three contests). If the season ends prior to the conclusion of the suspension, the penalty will carry over to the next season of the same sport.

Section 4 Punishment for Attacking Officials

- A. **Attacking an Official:** Striking or attempting to strike an official shall result in immediate ejection and the individual shall be disqualified from participation in California community college activities for a period of sixty (60) months.

- Section 5 Punishment for Leaving Bench Area
- A. **Bench Clearing:** Coaches or participants entering the field of play in reaction to a confrontation / dispute shall be ejected and punished as outlined in Article IX Section 3, A.B. above. If, in the opinion of the officials, a coach going on to the field of play was helpful to the officials in the effort to control players, the penalty against the coach may be waived.
- Section 6 Punishment for the use of Tobacco or Controlled Substance
- A. The use or possession of any form of tobacco, alcohol, or other controlled substances by any participant during a California community college sponsored athletic event shall be punished by ejection.
- B. Ejection for violating the tobacco and controlled substance rule above shall be the same as outlined in Article IX Section 3, A.B. above.
- Section 7 Reporting
- A. Within 24 hours after a game, meet or match where a defined participant has been ejected, the coach of the team shall report the names and circumstances to the athletic director who, in turn, shall immediately inform the conference commissioner. Failure by a coach to report shall be penalized the same as outlined in Article IX Section 3, A.B. above. Failure of an athletic director to report may be referred to the conference for disciplinary action. Conference commissioners shall report ejections to the next team on the college's schedule.
- Section 8 Appeals of Penalties
- A. Institutions following COA "Due Process" procedures may appeal penalties prescribed by Article IX. These appeals will be filed with the conference commissioner within 24 hours. Institutions losing appeals related to decorum policies shall automatically forfeit the next scheduled contest following the notification of the infraction regardless of outcome.
- Section 9 Coaches, Team Attendants & College Personnel
- A. Coaches, team attendants and / or college personnel penalized by any of the above rules regarding decorum are prohibited from participation during a game only, not from carrying out non-game assignments.