

WOMEN'S SOFTBALL SUPPLEMENT-2007/08

Article 1

GENERAL INFORMATION

Section 1

Conference Eligibility

A. General Guideline

1. All Conference colleges will recognize and abide by the State Athletic Constitution and the decisions of the California Community College League of California and the Commission on Athletics.

B. Eligibility

1. To be eligible to participate in all non-conference and conference contests all student athletes must be registered in classes according to the requirements set forth in the State Athletic Constitution and By-Laws and the Big 8 Conference Constitution and By-Laws.
2. Conferences shall require each college to certify athletic eligibility by submitting Form 1, Student Eligibility, and Form 3, Team Eligibility, to the conference commissioner's office postmarked or emailed prior to the first game, meet, or match. Addendums to Form 3 may be submitted at a later date, but the athletes listed on the addendums are not eligible until the postmarked date.
3. An ineligible player is defined as a player who has not completed or adhered to all the requirements of the State Athletic Constitution and Conference By-Laws.
 - a. Any college that allows an ineligible player to participate in a contest, whether team or individual shall forfeit the contest and/or are subject to disciplinary action by the conference commissioner. Such disciplinary action may include sanctions as described in Article 7.4.3 of the State Athletic Constitution.
 - b. During the season of competition, all member colleges shall check the eligibility status of student athletes at a minimum of once per week. Per CCCAA requirements, each student athlete must meet eligibility requirements before competing in any contest.

Section 2

Sport Chairperson

- A. Elected from among the respective coaches of each men's and women's sport for a term of two years starting July 1.

- B. The duties of the sports chairperson shall be to:

1. Establish coaches meeting dates in conjunction with the sports administrative representative. The end of season meeting of the conference coaches shall take place immediately after the completion of conference play.
2. Attend and chair all said coaches' meetings for the purpose of developing a conference schedule, outlining procedures to be recommended to the conference for consideration, developing and modifying the sport supplement, and selecting all-conference and MVP recipients.
3. Compile a master contest schedule and sports supplement to be forwarded to the sports administrative representative for presentation at the appropriate conference meeting.
4. Collect league standings, and other relevant information, and communicate them to fellow coaches and the sport administrative representative on a minimum of once per week.

Section 3

Sport Administrative Representative

- A. Appointed by the president, in consultation with the conference commissioner, from among the conference assembly athletic directors.

- B. The duties of the sports administrative representative shall be to:

1. Set coaches' meeting dates in conjunction with the sports chairperson;
2. Attend all such meetings for the purpose of developing a conference schedule, outlining procedures to be recommended to the conference for consideration, facilitating the development and modification of the sport guide, report all-conference selections and MVP information to the conference commissioner.

- C. Present conference contest schedules and sports supplements at the appropriate conference meeting for approval. Fall sport schedules and supplements should be presented at the regular spring meeting. Spring sport schedules and supplements should be presented at the regular fall meeting.
- D. Maintain records of league standings and all other matters pertaining to each sport.
- E. Submit a year-end report to the conference commissioner no later than two weeks after the State Championship for that specific sport.

Section 4

Meetings

- A. Coaches will meet a minimum of two times each year.
 - 1. Post-conference-at the completion of conference competition
 - 2. Off-season-at least 3 weeks prior to the Big 8 Assembly meeting
- B. Meeting times and locations should facilitate attendance by all coaches of the Big 8, including hosted colleges.
- C. Hosted college will be invited to send representation to the coaches' meetings.
- D. The post-conference meeting shall address the following issues:
 - 1. All-conference awards, MVP, etc.
 - 2. Post conference information
 - 3. Completion of statistics
 - 4. Recommendations for substantive Big 8 Sport Supplement changes
 - 5. Input for CCCAA/Big 8 legislative issues
 - 6. Election of next Sport Chair
- E. The off-season meeting shall address the following issues:
 - 1. Competitive schedule (complete with dates and times)
 - 2. Specific amendments to the sport supplement
 - 3. Input for CCCAA/Big 8 legislative issues
- F. Meeting Logistics
 - 1. One week prior to any meeting, the administrative representative will remind all coaches regarding date, time and place.
 - 2. A quorum for any meeting will be 50% plus one.
 - 3. Coaches must be present to vote.
 - 4. It is the responsibility of the administrative representative to forward any pertinent information from the state coaches association to division coaches whenever appropriate.
 - 5. If a college coach cannot attend a meeting, the coach can get someone else from that college to be present.

Section 5

Sport Supplement Revisions

- A. Recommended revisions of the sport supplement shall be finalized and distributed to the administrative representative for that sport two weeks prior to the scheduled assembly meeting.
 - 1. Fall semester sport supplements shall be presented at the spring conference meeting.
 - 2. Spring semester sport supplements shall be presented at the fall conference meeting.
 - 3. Proposed changes to the sport supplement that affect the competition format and scheduling be presented 1 full year prior to their proposed implementation.
 - 4. If conference or CCCAA hosting problems occur-must have emergency consent of commissioner.
- B. All proposed changes should be provided on a cover sheet attached to the revised sport supplement. The administrative representative shall distribute the cover sheet and revised sport supplement to all member or hosted colleges that sponsor that sport one week prior to the scheduled assembly meeting.
- C. The administrative representative will make sure the supplement and schedule are included on the consent agenda at the designated conference meeting.
- D. Once approved by the conference assembly, final approved copies of the sport supplement shall be distributed to all member or hosted colleges that sponsor that sport.
- E. All sections of the supplement and cover sheet must be dated and identified as draft/approved in the upper right hand corner.

Section 6

College/Competition Venue Information

- A. It is the responsibility of the host college athletic director to distribute/competition venue information to all conference and hosted colleges.
- B. The following items should be addressed:
 - 1. directions to campus/competitive venue
 - 2. map

3. parking regulations/permits or other campus site regulations
4. dressing room accommodations
5. equipment and supplies provided
6. contest supervision specifics
7. athletic training services
8. emergency contact information

Section 7

Decorum

- A. General decorum, including playing within the rules, showing good sportsmanship, treating players, coaches, officials and fans with respect, and conducting all activities with “class” and professionalism, is the responsibility of all participants of both the host and visiting colleges. Decorum at California community college events is the responsibility of all participants. Decorum rules apply to all conference and non-conference contests. Individual sport supplements may be more strict, but not more lenient, than the decorum rules listed in Article IX of the Big 8 Constitution/By-Laws.
- B. The responsibility for the on-site enforcement of decorum shall be specifically addressed within each sport’s supplement.

Article 2

WOMEN’S SOFTBALL

Section 1

Personnel and dates for upcoming season

- A. Sport chair-
- B. Post Conference Meeting
 1. Date: 2nd Wednesday in September-4:00 p.m.
 2. Location will be in alpha order by college:
 - a. F05/S06 at ARC
 - b. F06/S07 at CRC
 - c. F07/S08 at San Joaquin Delta
 - d. F08/S09 at Diablo Valley
 - e. F09/S10 at SCC
 - f. F10/S11 at Santa Rosa
 - g. F11/S12 at Sierra
 - h. F12/S13 at Modesto**
- C. Spring meeting (off-season meeting)
 1. Date—Last Thursday of April-4:00 p.m.
 - a. Competitive schedule complete with dates and times.
 - b. Specific amendments to the sport supplement.
 - c. Input for CCCAA/Big 8 legislative issues.
 2. Issues
 - a. All conference awards, MVP, etc.
 - b. Post conference information
 - c. Completion of statistics
 - d. Big 8 supplement change recommendations
 - e. Input for CCCAA/Big 8 legislative issues
 - f. Election of next sport chair
- D. Season start dates
 1. Practice – Will begin no earlier than allowed by the state constitution-see Bylaw 3.
 2. Conference competition
 3. Number of contests-48 maximum games

Section 2

Schedule/competition format

- A. Format – General format (round robin, crossovers, etc.)
 1. Conference play will consist of one division. Games will be played on Tues., Thurs., or Sat. except as otherwise noted on schedule.
- B. Pregame activity
 1. Game/meet/match start time
 - a. All single games during the week are to start at 3:00 pm
 2. All weekday DH-2:00 p.m. / all weekend DH-12:00 p.m.
 - a. The second game will begin 20 minutes after the completion of the first game.
- C. All days are make-up days; Sundays will be considered if mutually agreed to by both coach and Athletic Director. The exception would be the last two Sundays in April (**April 13 & 20, 2008**) which would be included as next available.

- D. All make-up dates must be approved by both coaches and Athletic Directors.
- E. In case of the situation where fields are unplayable, the site could be moved to neutral site or the other college by mutual agreement of coaches and Athletic Directors.
- F. Next available date means exactly that, not to be tweaked because of the schedule.
- G. The Administrative Representative needs to be e-mailed immediately upon deciding the next available date.

Section 3

Rules of competition

- A. Rule guide –NCAA Rule Book
- B. Scoring-the home team is the official scorebook
- C. Forfeits
 - 1. The game(s) shall be subject to forfeit if the home team has not been notified of any unforeseen problems, e.g., car problems, flat tires, traffic tie ups, etc., within 30 minutes after the scheduled game time.
 - 2. Circumstances preventing phone contact will be considered in determining the appropriateness of forfeiture and will be decided between the conference administrative representative, **Karen Kunimura**, and the Big 8 Conference Commissioner (Bruce Werner).
 - 3. The athletic director must notify the conference administrative representative to verify transportation problems in advance of any conference playing dates.
 - 4. Game time is forfeit time with the exception of C1. All forfeits will be reported to the administrative representative immediately.
 - 5. Cell phone numbers:
 - a. **Karen Kunimura, SCC-916-849-9403**
 - b. Lisa Delgado, ARC 916-759-8517
 - c. **Cindy Ball, CRC-209-612-1367**
 - d. **DVC-TBA**
 - e. **Kelly Nasrawi, MJC-562-301-1752**
 - f. Robert Maglione, SCC-707-631-8254
 - g. **Carrie Mikita, SJD-209- 481-9765**
 - h. **Joanna Martin, SRJC-530-304-3890**
 - i. Darci Brownell, Sierra 916-548-4517

Section 4

Decorum

- A. Responsibility for reporting/identifying potential violations
 - 1. Rules Violation-any ejection of a player or coach for the following violations as listed in the NCAA Rule book:
 - a. Altered bat, illegal re-entry or substitution will result in ejection determined where the ejected player or coach may remain
 - b. Participants may return to participate in the next scheduled game.
 - (1) Fighting-governed by the CCCAA approved rule book and by law and the CCCAA Constitution, the most stringent rule applies.

Section 5

Championship/Tournament/Playoff Procedures

- A. Determination of champion
 - 1. Ties-ties resulting in conference co-champions will stand for the purpose of receiving a team award from the conference. In case of a tie the following method will be used to break the tie to determine the champion:
 - a. Head to head competition among the tied teams (total number of wins against the other teams tied with).
 - b. Head to head competition in the conference starting at the top of the standings and going down in the standing until the tie can be broken.
 - c. Most overall losses
 - d. Least overall losses
 - e. Coin flip

Section 6

Officials-officials used in the Big 8 Conference will be NCAA certified.

- A. Numbers
 - 1. The home team will provide a minimum of two umpires.
 - 2. In the event that none or one umpire arrives for a scheduled game, the visiting team will have a choice of having the one umpire officiate the game by him/her or the home team will travel the next available day.

- B. Qualification/official's group (Note: if there is a conference officials' contract then it must be approved by the conference assembly and commissioner)

Section 7

Statistics

- A. College responsibilities
 - 1. Each college must send scores to J.C. Scores.
 - 2. Each college must send scores to the Big 8 website at big7conference@yahoo.com attn: Chris Ruiz.
- B. Statistician

Section 8

Awards

- A. All conference team
 - 1. Nominees must be faxed (emailed) to **Karen Kunimura (916) 558-2651** by 12:00 p.m. the next day after your last game. Stats will be brought to the meeting on one form.
 - 2. Make up of team:
 - a. Thirteen (13) players will be the BVC All-Conference team, 13 players will be the All-Conference second team, and 2 MVP (player and pitcher).
 - b. Breakdown: Three (3) pitchers, 1 catcher, 3 infielders, 1 first base, 3 outfielders, 1 utility (must have played 2 positions and a minimum of 21 innings in the second position), and 1 wild card. The selection of the wild card player will be as follows: the wild card category is determined after voting by evaluating the number of nominees and statistical strength in each of the various categories. The membership then nominates and votes a particular category as being deserving of an additional first team selection.
 - c. Nominations: each coach will submit his/her own player by position for voting. Revisions to the nominations can be made prior to voting.
 - d. Voting: after the nomination list is complete, each position shall be voted on one by one using the 5,3,1 point system. Top vote getters shall be the first team, the second team and then honorable mention. Coaches may vote for their own players.
- B. Most valuable player and Most valuable pitcher
 - 1. Will be selected from the 13 first Team All Conference players. Players will be nominated and voted on by those coaches present at the spring Big 8 coaches meeting. After the MVP and MV-Pitcher are selected, players will move up as follows:
 - a. Honorable mention to second team, and second team to first team, to fill the spots vacated by the most valuable player and pitcher. Only those players nominated prior to voting shall be eligible for honorable mention.
 - 2. Ties will be broken by:
 - a. Re-vote
 - b. Re-vote
 - c. Coin flip
 - 3. The All Conference list with the MVP's and Academic All Conference list shall be sent to the Conference Commissioner by the Sport Chairperson.
- C. Coach of the year
 - 1. Coach of the year shall be voted on by the conference coaches in each division and forwarded to the All State Committee.
- D. Conference Academic Awards
 - 1. Conference Academic Awards shall be granted to student athletes who have completed the second year of participation in the same sport and who have a cumulative 3.0 grade point average from the first participation. This shall include transfer work done since the first participation. Transcripts must be submitted in order to qualify.